A lot of accounting firms and businesses are getting the point about △ MBA.

MBA. Without question, the finest accounting software for microcomputers.

All successful companies begin with a "mission"—and MBA is no different. We founded the company in 1978 with two overriding objectives. To develop the best business accounting micro software on the market. And to keep our products on the leading edge of software technology. Today, we are a leading producer of accounting software in the country. Word-of-mouth has been one of the most important reasons for our growth.

MBA's full-line of business applications software provides the kind of accurate, up-to-date information needed to make well-informed management decisions. Operating as stand-alone programs, or as complete integrated systems with the enhanced capability provided by PhD,™ our relational data base management system, MBA accounting software is the most advanced and comprehensive available for microcomputers. It is designed to use generally accepted accounting principles as established by the Financial Accounting Standards Board. Furthermore, reports generated by MBA software are easy to read and understand. Small wonder that MBA programs are in use right now in thousands of business establishments across the country.

Dealers handling MBA software are not only selling the finest accounting software on the market today. They are also partners with a company committed to their success. Our commitment in that regard can be seen in the software itself: high quality, user friendly, fully supported by MBA. But our dedication to our dealers' success goes beyond producing fine products, to comprehensive support for MBA dealers in marketing, advertising and service.
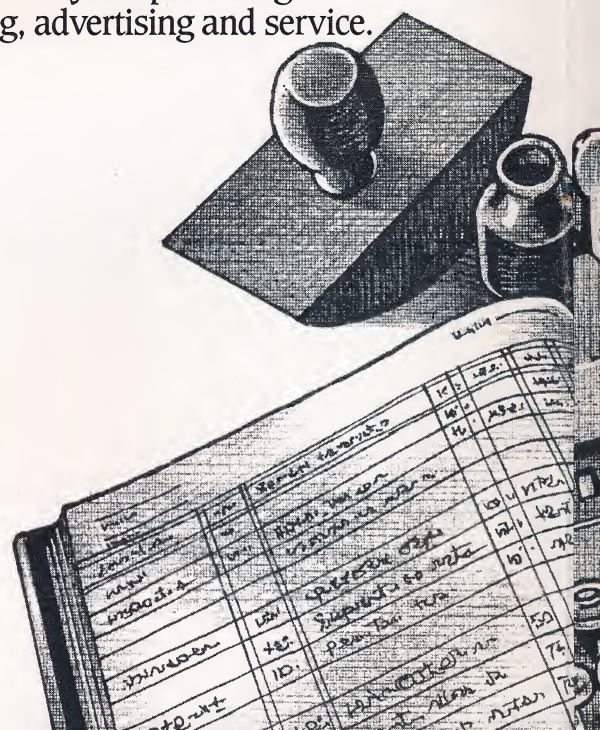
The MBA Product Line
General Ledger with Financial Report Writer.

The general ledger system performs accounting and financial statement preparations, supports subsidiary ledgers—which may be posted automatically from the accounts receivable, accounts payable, payroll and inventory systems. The program also supports a general journal. Users can adapt almost any existing account numbering scheme to the general ledger's chart of accounts. The system automatically prepares and prints balance sheets and P & L statements for twelve accounting periods. The program maintains prior year and budgetary data for comparative reports.

Accounts Receivable with Invoicing.

The accounts receivable system performs receivable accounting and credit analysis. It permits users to select "balance forward" or "open item" account detailing on a customer-by-customer basis. Detailed accounts receivable transaction ledgers, aged open items, summary aging reports, invoices and aged customer statements can all be produced with this system. Detailed and summary customer reports can be printed in alphabetical or customer code order. The system also generates alphabetical mail labels and Rolodex cards. Other features include variable aging period, online customer inquiry and open item inquiry, as well as multiple sales account distributions.

# Accounts Payable with Check Writing.

The accounts payable system performs payables accounting and cash requirement management. Flexible aging and cash requirement reports list unpaid invoices for each vendor, enabling the user to analyze and revise scheduled cash disbursements. The system provides multiple expense account distributions for each invoice, and automatically prints vendor checks with detailed check vouchers. Both machine generated and manual check registers can be printed. The open voucher report lists all invoices by vendor with detailed aging. Trial payment report may be printed prior to selecting invoices for payment.

Multi-state and Local Payroll with Check Writing.

The payroll system processes payrolls for salaried and hourly employees for weekly, bi-weekly, semi-monthly, monthly and quarterly pay periods. Multiple payrolls may be maintained, each having user-defined earnings and deductions categories. The system automatically computes Federal, State and local withholding taxes, as well as FICA, FUTA and SUI. The system prints payroll checks, earnings and deduction registers, tax liability reports, 941 and W-2 forms. Other features include the capability of processing after-the-fact payroll.

Job Cost

The job costing system tracks costs for project-oriented businesses. Each job is divided into phases and cost categories are defined by the user. Costs can be defined in units or in dollars. To speed entry, phase definitions can be copied from a previous job or a library and modified as necessary. Overhead can be allocated as a percentage of a cost or as a fixed amount. Costs can be defined as billable or nonbillable, and billing rates can be separately defined for each phase. The system monitors the completion status for each phase of a job and monitors current and projects costs and profitability.
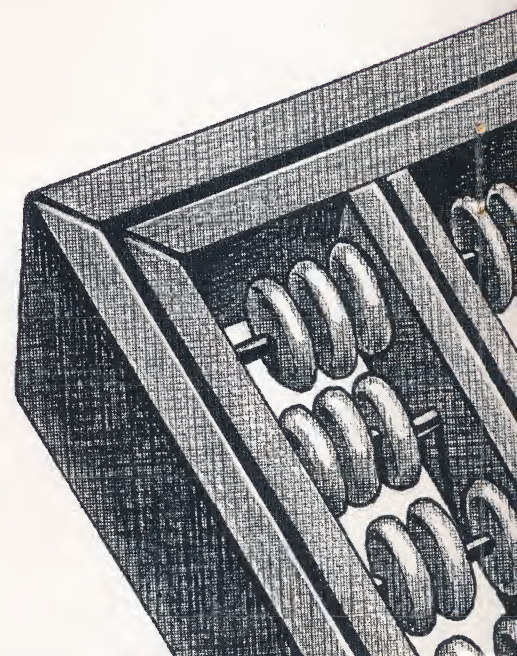
Sales Order Entry With Sales Commissions

The Sales Order Entry system allows the user quick access to order information. The program produces a list of the tasks necessary to fill a customer's order, such as preparation of a picking list or invoice. Each step is eliminated from the list after it is performed. Ninety-nine shipping addresses are available for each billing address, with each having its own sales representative. Online order inquiry allows the user to review the status of a customer's order. The system integrates with the Inventory and Accounts Receivable applications, which produce a detailed or summary subsidiary ledger for automatic posting to the general ledger system.

Inventory with Invoicing.

The inventory control system permits the user to select standard or average costing methods. The system creates inventory records detailing product information, records receipts of items into inventory, produces management analysis reports for requirements, shelf life activity, over and under stocked exception reports, and future forecasts. A built-in invoicing module provides online integration with the accounts receivable system. Automatic extension of the prices and multiple discount levels are handled by the system.

Purchase Order and Requisitions.

The purchase orders and requisitions module is an optional add-on to the inventory control package. The system provides for generation and printing of both automatic and manual purchase orders. The system interfaces with the accounts payable system to supply vendor name and address information. Extensive Economic Order Quantity (EOQ) analysis may be produced to determine economic versus existing reorder points.
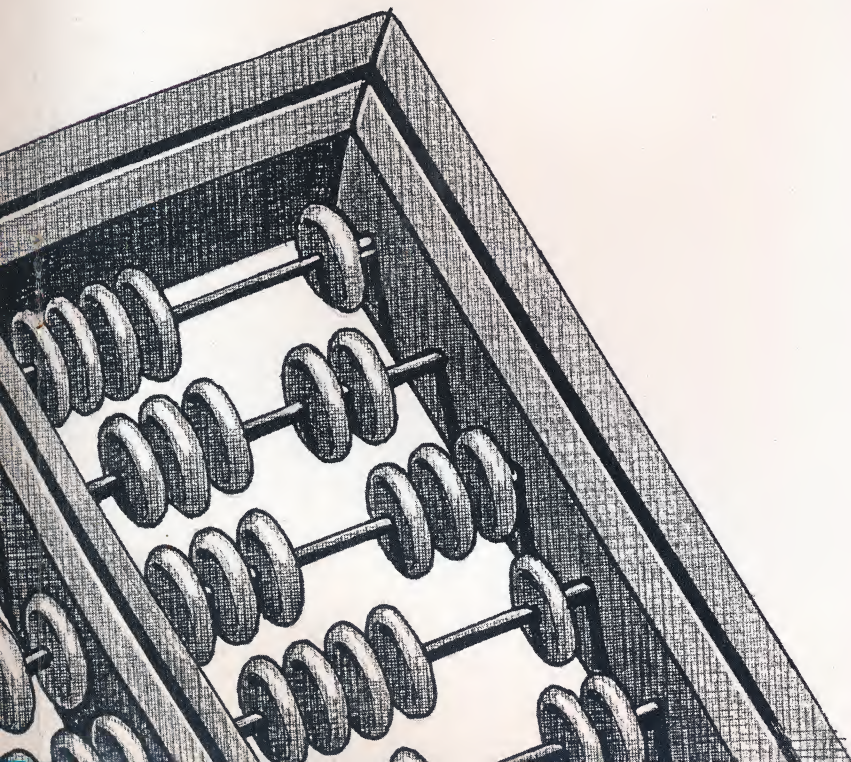
Fixed Asset Accounting.

The fixed asset accounting system provides tracking and depreciation of a company's assets. A flexible numbering system allows multiple locations, departments and classes of assets. Eleven methods of depreciation are provided, including the 1981 Accelerated Cost Recovery System, and the ACRS Alternate Methods. Depreciation may be calculated automatically at any time. Asset inventory catalogs may be printed by location or department, detailing or summarizing depreciation amounts. The system also provides year-end roll, asset acquisition, and asset disposition reports.

Professional Time Accounting with Billing.

The professional time accounting system provides recording and billing information for professional offices such as attorneys, accountants and other service organizations. The system tracks hours for each client by person and service performed. Detailed reports may be printed for open, billable and closed files. Client statements are automatically printed on standard computer paper or company letterhead. The system may, optionally, produce an accounts receivable transaction journal for automatic posting to the accounts receivable system.

Multi-company Option.

The multi-company option for MBA's full-line of accounting applications allows multiple companies' sets of books to reside on the same data disk. A particular company's books are selected from a full screen menu. Companies may be added and removed at any time.

# PhD.--Integrated Data Management.

PhD is a relational integrated data base management system which is fully integrated with MBA's accounting applications. It allows the user easy access to MBA accounting files. Multiple file views allow the user to look at data and to form relations with the data that are not the standard or pre-defined formats. The system is complete with a full screen, word processing-like editor, and is capable of calculating totals, subtotals, averages and percentages from the information in the files. PhD thus enables you to offer customers unique software solutions.

Application Interface Software.

MBA provides interface software, allowing the major spreadsheet, database and word processing programs to interact with MBA accounting modules. Programmers have the ability to extract key data and to post data to the MBA accounting transaction files while maintaining accounting file integrity.

Call us for more information about MBA.

Call for the name of your nearest MBA Preferred Dealer to get all the information you need. 612/894-3470. Or write: Micro Business Applications, 12281 Nicollet Avenue South, Minneapolis, MN 55337.
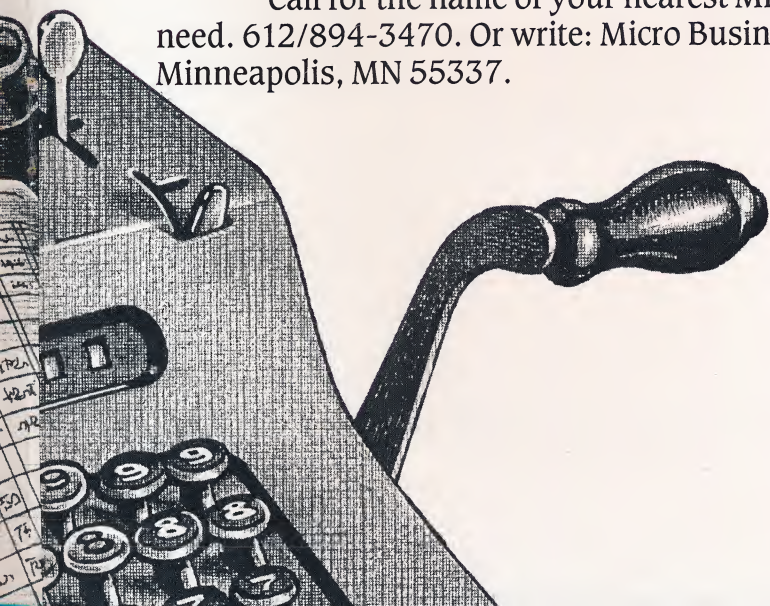
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